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**ENGLISH LANGUAGE PRIVATE SCHOOL, DUBAI**

**SCHOLASTIC SESSION: 2020-2021**

**SCHEME OF WORK FOR THE AUTUMN TERM (30th Aug; 2020 - 10th Dec; 2020)**

**Name of the Teacher: Mrs. Fazia Basharat Subject: ICT Year: 3 ABCDE**

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| ***Date*** | ***Week*** | ***Model of learning*** | ***Topic*** | ***Skills*** | ***Cross-curricular links*** | | | ***Specific learning objectives*** | ***Resources*** | ***Home learning/ Homework*** | ***Assessment Platform / Apps for AFL*** |
| **30th Aug., 2020**  **to**  **3rd Sept.,2020** | **1st Week** | **Distance Learning** | **Working with text: Robots!**  **What do I already know?** | Understanding  Communication  Discussion  Creativity | Science  English | | | **Students will be able to learn:**  **How to open and save a new file?** | Laptop  Projector  International Oxford Computing  MS Teams  MS Word | **Students will do the practical performance and written activities for the following tasks: opening and saving a new file. They will also learn about the keyboard and its functions.** | Customized ICT Apps / Google Forms |
| **4th & 5th September are Weekly Holidays** | | | | | | | | | | | |
| **6th Sept., 2020**  **to**  **10th Sept.,2020** | **2nd Week** | **Distance Learning** | **Working with text: Robots!**  **What do I already know?** | Understanding  Communication  Discussion  Creativity | Science  English | | | **Students will be able to learn:**  **About the keyboard and its functions** | Laptop  Projector  International Oxford Computing  MS Teams  MS Word | **Students will do the practical performance and written activities for the following tasks: opening and saving a new file. They will also learn about the keyboards and its functions.** | Customized ICT Apps / Google Forms |
| **11th & 12th September are Weekly Holidays** | | | | | | | | | | | |
| **13th Sept., 2020**  **to**  **17th Sept.,2020** | **3rd Week** |  | **Working with text: Robots!**  **Using different keys in MS Word** | Understanding  Communication  Discussion  Creativity | English | | | **Students will be able to learn:**  The use of different keys in MS Word (Caps Lock, Delete, Enter, Tab) | Laptop  Projector  International Oxford Computing  MS Teams  MS Word | **Students will do the practical performance and written activities for using the different keys on the keyboard.** | Customized ICT Apps / Google Forms |
| **18th & 19th September are Weekly Holidays** | | | | | | | | | | | |
| **20th Sept., 2020**  **to**  **24th Sept.,2020** | **4h Week** |  | **Working with text: Robots!**  **Using different keys in MS Word** | Understanding  Communication  Discussion  Creativity | | | English | **Students will be able to learn:**  The use of different keys in MS Word (Caps Lock, Delete, Enter, Tab) | Laptop  Projector  International Oxford Computing  MS Teams  MS Word | **Students will do the practical performance and written activities for using the different keys on the keyboard.** | Customized ICT Apps / Google Forms |
| **25th & 26th September are Weekly Holidays** | | | | | | | | | | | |
| **27th Sept., 2020**  **to**  **1st Oct.,2020** | **5th Week** |  | **Working with text: Robots!**  **Using the shift key** | Understanding  Communication  Discussion  Creativity | | English | | **Students will be able to learn:**  Identify the Shift key on keyboard.  Describe the use of Shift key. | Laptop  Projector  International Oxford Computing  MS Teams  MS Word | They will do the practical activity related to Shift key and its use in MS Word. | Customized ICT Apps / Google Forms |
| **2nd & 3rd October are Weekly Holidays** | | | | | | | | | | | |
| **4th Oct.,2020**  **To**  **8th Oct.,2020** | **6th Week** |  | **Working with text: Robots!**  **Using the shift key** | Understanding  Communication  Discussion  Creativity | | English | | **Students will be able to learn:**  Identify the Shift key on keyboard.  Describe the use of Shift key. | Laptop  Projector  International Oxford Computing  MS Teams  MS Word | They will do the practical activity related to Shift key and its use in MS Word. | Customized ICT Apps / Google Forms |
| **9th & 10th October are Weekly Holidays** | | | | | | | | | | | |
| **11th Oct.,2020**  **To**  **15th Oct.,2020** | **7th Week** |  | **Working with text: Robots!**  **Changing the size of a word** | Understanding  Communication  Discussion  Creativity | | | English  Art | **Students will be able to learn:**  **How to change the size of the word?** | Laptop  Projector  International Oxford Computing  MS Teams  MS Word | **Students will do the practical performance and written activities for changing the size of the words.** | Customized ICT Apps / Google Forms |
| **16th & 17th October are Weekly Holidays** | | | | | | | | | | | |
| **18th Oct.,2020**  **To**  **19th Oct.,2020** | **8th Week** |  | **Working with text: Robots!**  **Changing the size of a word** | Understanding  Communication  Discussion  Creativity | | | English  Art | **Students will be able to learn:**  **How to change the size of the word?** | Laptop  Projector  International Oxford Computing  MS Teams  MS Word | **Students will do the practical performance and written activities for changing the size of the words.** | Customized ICT Apps / Google Forms |
| ***20th October,2020-PARENT TEACHER MEETING*** | | | | | | | | | | | |
| ***21st & 22nd October-HALF TERM BREAK*** | | | | | | | | | | | |
| **23rd & 24th October are Weekly Holidays** | | | | | | | | | | | |
| **25th Oct.,2020**  **To**  **29th Oct.,2020** | **9th Week** |  | **Working with text: Robots!**  **Making words look special** | Understanding  Communication  Discussion  Creativity | | | English  Art | **Students will be able to learn:**  Describe the terms fonts and points.  Identify the process of changing fonts and points of text. | Laptop  Projector  International Oxford Computing  MS Teams  MS Word | **Students will do the practical performance and written activities changing the style of the words.** | Customized ICT Apps / Google Forms |
| **30th & 31st October are Weekly Holidays** | | | | | | | | | | | |
| **1st Nov.,2020**  **To**  **5th Nav.,2020** | **10th Week** |  | **Working with text: Robots!**  **Making words look special** | Understanding  Communication  Discussion  Creativity | | | English  Art | **Students will be able to learn:**  **How to change the style of the word?** | Laptop  Projector  International Oxford Computing  MS Teams  MS Word | **Students will do the practical performance and written activities changing the style of the words.** | Customized ICT Apps / Google Forms |
| **6th & 7th November are Weekly Holidays** | | | | | | | | | | | |
| **8th Nov.,2020**  **To**  **12th Nov.,2020** | **11th Week** |  | **Working with text: Robots!**  **How to insert an image** | Understanding  Communication  Discussion  Creativity | | | English  Art | **Students will be able to learn:**  **How to put an image in your page.** | Laptop  Projector  International Oxford Computing  MS Teams  MS Word | **Students will do the practical performance and written activities for how to put an image in your page.** | Customized ICT Apps / Google Forms |
| **13th & 14th November are Weekly Holidays** | | | | | | | | | | | |
| **15th Nov.,2020**  **To**  **19th Nov.,2020** | **12th Week** |  | **Working with text: Robots!**  **How to insert an image** | Understanding  Communication  Discussion  Creativity | | | English  Art | **Students will be able to learn:**  **How to put an image in your page.** | Laptop  Projector  International Oxford Computing  MS Teams  MS Word | **Students will do the practical performance and written activities for how to put an image in your page.** | Customized ICT Apps / Google Forms |
| **20th & 21st November are Weekly Holidays** | | | | | | | | | | | |
| **22nd Nov.,2020**  **To**  **26th Nov.,2020** | **13th Week** |  | **Working with text: Robots!**  **Typing a poem** | Understanding  Communication  Discussion  Creativity | | | English  Art | **Students will be able to learn:**  Apply their typing skills in MS Word | Laptop  Projector  International Oxford Computing  MS Teams  MS Word | Students will type a poem using previous knowledge about MS Word. | Customized ICT Apps / Google Forms |
| **27th & 28th are Weekly Holidays** | | | | | | | | | | | |
| **29th Nov.,2020**  **To**  **30th Nov.,2020** | **14th Week** |  | **Working with text: Robots!**  **Typing a short story** | Understanding  Communication  Discussion  Creativity | | | English  Art | **Students will be able to learn:**  Apply their typing skills in MS Word | Laptop  Projector  International Oxford Computing  MS Teams  MS Word | Students will type a short story using previous knowledge about MS Word. | Customized ICT Apps / Google Forms |
| ***1st December,2020- MARTYR’S DAY*** | | | | | | | | | | | |
| ***2nd & 3rd December-NATIONAL DAY*** | | | | | | | | | | | |
| **4th & 5th December are Weekly Holidays** | | | | | | | | | | | |
| **6th Dec., 2020**  **To**  **10th Dec., 2020** | **15th Week** |  | **Working with text: Robots!**  **Typing a short story** | Understanding  Communication  Discussion  Creativity | | | English  Art | **Students will be able to learn:**  Apply their typing skills in MS Word |  | Students will type a short story using previous knowledge about MS Word. | Customized ICT Apps / Google Forms |
| **11th 12th December are Weekly Holidays** | | | | | | | | | | | |
| ***13th December,2020 to 31st December,2020-WINTER BREAK*** | | | | | | | | | | | |
| **3rd Jan., 2021**  **To**  **7th Jan.,2021** | **16th Week** | ***REVISION*** | | | | | | | | | |
| **8th & 9th January are Weekly Holidays** | | | | | | | | | | | |
| **10th Jan., 2021**  **To**  **14th Jan.,2021** | **17th Week** | ***REVISION*** | | | | | | | | | |
| ***MID-TERM ASSESSMENT (17th January, 2021 to 28th January,2021)*** | | | | | | | | | | | |
| ***PARENT TEACHER MEETING (12th February,2021)*** | | | | | | | | | | | |

***Moatasim Salah***

***Head of the Department.***