****

**ENGLISH LANGUAGE PRIVATE SCHOOL, DUBAI**

**SCHOLASTIC SESSION: 2020-2021**

**SCHEME OF WORK FOR THE AUTUMN TERM (30th Aug; 2020 - 10th Dec; 2020)**

**Name of the Teacher: Anam Qureshi Subject: ICT Year: 11**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ***Date*** | ***Week*** | ***Model of learning*** | ***Topic*** | | ***Skills*** | | ***Cross-curricular links*** | ***Specific learning objectives*** | ***Resources*** | ***Home learning/ Homework*** | ***Assessment Platform / Apps for AFL*** |
| 30th Aug., 2020  to  3rd Sept.,2020 | **1st Week** | **Blended Learning /**  **Distance Learning** | **Spreadsheets**  **Graphic Software**  **Past Paper 2019** | | **Creative**  **Learning**  **Innovation** | | **Maths**  **Art** | **At the end of the lesson student will be able to:**  **Format a worksheet**  **Use formulae and functions:**  **SUM,AVERAGE,IF,LOOKUP/VLOOKUP,**  **MAXIMUM,MINIMUM,COUNT** | **Text book**  **Website**  **IctLounge**  **Past Paper**  **MS Teams** | **Practice the Spreadsheet task.** | **Google Forms**  **Quizzes** |
| **4th & 5th September are Weekly Holidays** | | | | | | | | | | | |
| **6th Sept., 2020**  **to**  **10th Sept.,2020** | **2nd Week** | **Blended Learning/**  **Distance Learning** | **Spreadsheets**  **Graphic Software**  **Past Paper 2018** | | **Creativity**  **Learning**  **Innovation** | | **Maths**  **Art** | **At the end of the lesson student will be able to:**  **Format a worksheet**  **Use formulae and functions:**  **SUM,AVERAGE,IF,LOOKUP/VLOOKUP,**  **MAXIMUM,MINIMUM,COUNT, COUNT IF** | **Text book**  **Website**  **IctLounge**  **Past Paper**  **MS Teams** | **Practice the Spreadsheet task.** | **Google Forms**  **Quizzes** |
| **11th & 12th September are Weekly Holidays** | | | | | | | | | | | |
| **13th Sept., 2020**  **to**  **17th Sept.,2020** | **3rd Week** | **Blended Learning/ Distance Learning** | **Theory**  **Past Paper 2019** | | **Adaptability**  **Critical thinking**  **Problem solving** | | **Science** | **At the end of the lesson student will be able to:**  **Answer all the past paper related question** | **Text Book**  **Past Paper**  **MS Teams** | **Practise the Past Paper** | **Google Forms**  **Quizzes** |
| **18th & 19th September are Weekly Holidays** | | | | | | | | | | | |
| **20th Sept., 2020**  **to**  **24th Sept.,2020** | **4h Week** | **Blended Learning/ Distance Learning** | **Spreadsheet**  **Word Processing**  **Past Paper Practical 2017** | | **Creativity**  **Learning**  **Innovation** | **Maths**  **Art** | | **At the end of the lesson student will be able to:**  **Enter, Organise, Develop, Refine, and Format information.**  **Use styles including different fonts and colour choices.** | **Text book**  **Website**  **IctLounge**  **Past Paper**  **MS Teams** | **Practice the Spreadsheet**  **Word Processing task.** | **Google Forms**  **Quizzes** |
| **25th & 26th September are Weekly Holidays** | | | | | | | | | | | |
| **27th Sept., 2020**  **to**  **1st Oct.,2020** | **5th Week** | **Blended Learning/ Distance Learning** | | **Spreadsheet**  **Word Processing**  **Past Paper Practical 2016** | **Creativity**  **Learning**  **Innovation** | **Maths**  **Art** | | **At the end of the lesson student will be able to:**  **Enter, Organise, Develop, Refine, and Format information.**  **Use styles including different fonts and colour choices.** | **Text book**  **Website**  **IctLounge**  **Past paper**  **MS Teams** | **Practice the Spreadsheet**  **Word Processing task.** | **Google Forms**  **Quizzes** |
| **2nd & 3rd October are Weekly Holidays** | | | | | | | | | | | |
| **4th Oct.,2020**  **To**  **8th Oct.,2020** | **6th Week** | **Blended Learning/ Distance Learning** | | **Theory**  **Past Paper 2018** | **Adaptability**  **Critical thinking** | **Science** | | **At the end of the lesson student will be able to:**  **Answer all the past paper related question** | **Text Book**  **Past Paper**  **MS Teams** | **Practise the Past Paper** | **Google Forms**  **Quizzes** |
| **9th & 10th October are Weekly Holidays** | | | | | | | | | | | |
| **11th Oct.,2020**  **To**  **15th Oct.,2020** | **7th Week** | **Blended Learning/ Distance Learning** | **Spreadsheet**  **Art/Imaging Software**  **Past Paper Practical 2015** | | **Creativity**  **Learning**  **Innovation** | **Maths**  **Art** | | **At the end of the lesson student will be able to:**  **Format a worksheet**  **Use formulae and functions:**  **SUM,AVERAGE,IF,LOOKUP/VLOOKUP,**  **MAXIMUM,MINIMUM,COUNT, COUNT IF** | **Text book**  **Website**  **IctLounge**  **Past paper**  **MS Teams** | **Practice the Spreadsheet**  **Word Processing task.** | **Google Forms**  **Quizzes** |
| **16th & 17th October are Weekly Holidays** | | | | | | | | | | | |
| **18th Oct.,2020**  **To**  **19th Oct.,2020** | **8th Week** | **Blended Learning/ Distance Learning** | **Spreadsheet**  **Art/Imaging Software**  **Past Paper Practical 2014** | | **Creativity**  **Learning**  **Innovation** | **Maths**  **Art** | | **At the end of the lesson student will be able to:**  **Format a worksheet**  **Use formulae and functions:**  **SUM,AVERAGE,IF,LOOKUP/VLOOKUP,**  **MAXIMUM,MINIMUM,COUNT, COUNT IF** | **Text book**  **Website**  **IctLounge**  **Past Paper**  **MS Teams** | **Practice the Spreadsheet**  **Word Processing task.** | **Google Forms**  **Quizzes** |
| ***20th October,2020-PARENT TEACHER MEETING*** | | | | | | | | | | | |
| ***21st & 22nd October-HALF TERM BREAK*** | | | | | | | | | | | |
| **23rd & 24th October are Weekly Holidays** | | | | | | | | | | | |
| **25th Oct.,2020**  **To**  **29th Oct.,2020** | **9th Week** | **Blended Learning/ Distance Learning** | **Theory**  **Past Paper 2017** | | **Adaptability**  **Critical thinking**  **Problem solving** | **Science** | | **At the end of the lesson student will be able to:**  **Answer all the past paper related question** | **Text Book**  **Past Paper**  **MS Teams** | **Practise the Past Paper** | **Google Forms**  **Quizzes** |
| **30th & 31st October are Weekly Holidays** | | | | | | | | | | | |
| **1st Nov.,2020**  **To**  **5th Nav.,2020** | **10th Week** | **Blended Learning/ Distance Learning** | **Spreadsheet**  **Word Processing**  **Past Paper Practical 2013** | | **Creativity**  **Learning**  **Innovation** | **Maths**  **Art** | | **At the end of the lesson student will be able to:**  **Enter, Organise, Develop, Refine, and Format information.**  **Use styles including different fonts and colour choices.** | **Text book**  **Website**  **IctLounge**  **Past Paper**  **MS Teams** | **Practice the Spreadsheet**    **Word Processing task.** | **Google Forms**  **Quizzes** |
| **6th & 7th November are Weekly Holidays** | | | | | | | | | | | |
| **8th Nov.,2020**  **To**  **12th Nov.,2020** | **11th Week** | **Blended Learning/ Distance Learning** | | **Spreadsheet**  **Word Processing**  **Past Paper**  **Practical 2012** | **Creativity**  **Learning**  **Innovation** | **Maths**  **Art** | | **At the end of the lesson student will be able to:**  **Enter, Organise, Develop, Refine, and Format information.**  **Use styles including different fonts and colour choices.** | **Text book**  **Website**  **IctLounge**  **Past Paper**  **MS Teams** | **Practice the Spreadsheet**    **Word Processing task.** | **Google Forms**  **Quizzes** |
| **13th & 14th November are Weekly Holidays** | | | | | | | | | | | |
| **15th Nov.,2020**  **To**  **19th Nov.,2020** | **12th Week** | **Blended Learning/ Distance Learning** | **Theory**  **Past Paper 2016** | | **Adaptability**  **Critical thinking**  **Problem solving** | **Science** | | **At the end of the lesson student will be able to:**  **Answer all the past paper related question** | **Text Book**  **Past Paper**  **MS Teams** | **Practise the Past Paper** | **Google Forms**  **Quizzes** |
| **20th & 21st November are Weekly Holidays** | | | | | | | | | | | |
| **22nd Nov.,2020**  **To**  **26th Nov.,2020** | **13th Week** | **Blended Learning/ Distance Learning** | **Sample Assessment Practical** | | **Creativity**  **Learning**  **Innovation** | **Maths**  **Art** | | **At the end of the lesson student will be able to:**  **Complete the past paper** | **Text book**  **Website**  **IctLounge**  **Past Paper**  **MS Teams** | **Practise the past paper** | **Google Forms**  **Quizzes** |
| **27th & 28th are Weekly Holidays** | | | | | | | | | | | |
| **29th Nov.,2020**  **To**  **30th Nov.,2020** | **14th Week** | **Blended Learning/ Distance Learning** | **Sample Assessment**  **Practical** | | **Creativity**  **Learning**  **Practical work** | **Maths**  **Art** | | **At the end of the lesson student will be able to:**  **Complete the past paper** | **Text book**  **Website**  **IctLounge**  **Past Paper**  **MS Teams** | **Practise the past paper** | **Google Forms**  **Quizzes** |
| ***1st December,2020- MARTYR’S DAY*** | | | | | | | | | | | |
| ***2nd & 3rd December-NATIONAL DAY*** | | | | | | | | | | | |
| **4th & 5th December are Weekly Holidays** | | | | | | | | | | | |
| **6th Dec., 2020**  **To**  **10th Dec., 2020** | **15th Week** | **Blended Learning/ Distance Learning** | **Sample Assessment Theory** | | **Adaptability**  **Critical thinking**  **Problem solving** | **Science** | | **At the end of the lesson student will be able to:**  **Answer all the past paper related question** | **Text Book**  **Past Paper**  **MS Teams** | **Practise the Past Paper** | **Google Forms**  **Quizzes** |
| **11th 12th December are Weekly Holidays** | | | | | | | | | | | |
| ***13th December,2020 to 31st December,2020-WINTER BREAK*** | | | | | | | | | | | |
| **3rd Jan., 2021**  **To**  **7th Jan.,2021** | **16th Week** | ***REVISION*** | | | | | | | | | |
| **8th & 9th January are Weekly Holidays** | | | | | | | | | | | |
| **10th Jan., 2021**  **To**  **14th Jan.,2021** | **17th Week** | ***REVISION*** | | | | | | | | | |
| ***MID-TERM ASSESSMENT (17th January, 2021 to 28th January,2021)*** | | | | | | | | | | | |
| ***PARENT TEACHER MEETING (12th February,2021)*** | | | | | | | | | | | |